



Save Time – Enter Pharmacy Prior Authorization Requests Online!

The best method to submit authorization requests for medical drugs is online! It's faster and more efficient. Using our Authorizations application, CareAffiliate, you can:

- Receive approvals faster
- Eliminate follow up phone calls to ensure we received your request
- Upload clinical information in the application – no need to fax multiple pages

Tips

Below are some helpful tips to save you time and extra work.

<p>Confirm the drug needs authorization</p>	<ul style="list-style-type: none"> • Log in at hap.org and select <i>Quick Links; Procedure Reference lists; Services that Require Prior Authorization list</i>. Search for the drug by the generic or chemical name or code. 															
<p>Have the following information handy</p>	<ul style="list-style-type: none"> • Patient's name and ID number • Prescriber/ordering physician name and NPI number • Diagnosis code and procedure code • Brand, generic or chemical name of drug • Drug dose, units and frequency • Patient's chart or medical history 															
<p>Enter the correct <i>Request Type</i></p>	<ul style="list-style-type: none"> • Enter *drug* in the <i>Request Type Description</i> field and click <i>Search</i> and to receive all drug <i>Request Types</i>. <div data-bbox="662 1104 1133 1329" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Request Type Selection</p> <p>Request Type Description: <input type="text"/></p> <p>Procedure: <input type="text"/></p> <p>Specialty: <input type="text"/></p> <p>Show Inpatient Only <input type="checkbox"/></p> <p>Show Behavioral Health / Substance Abuse only <input type="checkbox"/></p> <p><input type="button" value="Search"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #f4a460;">Code</th> <th style="background-color: #f4a460;">Description</th> <th style="background-color: #f4a460;">Details</th> </tr> </thead> <tbody> <tr> <td colspan="3" style="text-align: center;">There are no records to display.</td> </tr> </tbody> </table> </div> <ul style="list-style-type: none"> • Refer to the description column and note drug name string: DRUG-specific medication category-place of service. For example: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tbody> <tr> <td style="background-color: #f4a460; text-align: center;">DRGGENHMIV</td> <td style="background-color: #f4a460; text-align: center;">DRUG- General Request- HOME INFUSION admin</td> <td style="background-color: #f4a460; text-align: center;">**For use to request authorization for medical drugs (ex. IV antibiotics, IVIG, factors) when administered in-home (i.e. drug will be billed to HOME INFUSION pharmacy)**</td> </tr> <tr> <td style="background-color: #f4a460; text-align: center;">DRGGENIC</td> <td style="background-color: #f4a460; text-align: center;">DRUG- General Request- INFUSION CENTER admin</td> <td style="background-color: #f4a460; text-align: center;">*Use to request authorization for outpatient administered medical drugs (ex. Remicade, Prolia) *DO NOT USE TO REQUEST: Lucentis, Eylea, Erbitux/Vectibix; please type J-code in description search field to find the SPECIFIC Request Profile.</td> </tr> <tr> <td style="background-color: #f4a460; text-align: center;">DRGGENOFF</td> <td style="background-color: #f4a460; text-align: center;">DRUG- General Request- OFFICE admin</td> <td style="background-color: #f4a460; text-align: center;">*Use to request authorization for outpatient administered medical drugs (ex. Remicade, Prolia) *DO NOT USE TO REQUEST: Lucentis, Eylea, Erbitux/Vectibix; please type J-code in description search field to find the SPECIFIC Request Profile.</td> </tr> </tbody> </table>	Code	Description	Details	There are no records to display.			DRGGENHMIV	DRUG- General Request- HOME INFUSION admin	**For use to request authorization for medical drugs (ex. IV antibiotics, IVIG, factors) when administered in-home (i.e. drug will be billed to HOME INFUSION pharmacy)**	DRGGENIC	DRUG- General Request- INFUSION CENTER admin	*Use to request authorization for outpatient administered medical drugs (ex. Remicade, Prolia) *DO NOT USE TO REQUEST: Lucentis, Eylea, Erbitux/Vectibix; please type J-code in description search field to find the SPECIFIC Request Profile.	DRGGENOFF	DRUG- General Request- OFFICE admin	*Use to request authorization for outpatient administered medical drugs (ex. Remicade, Prolia) *DO NOT USE TO REQUEST: Lucentis, Eylea, Erbitux/Vectibix; please type J-code in description search field to find the SPECIFIC Request Profile.
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<p>Technical</p>	<ul style="list-style-type: none"> • If you use Internet Explorer 11 and you can't disable Adobe Flash, then use Google Chrome. 															

For more help, refer to our step-by-step guide. Log in at **hap.org** and select *Quick Links*, then *Authorizations – CareAffiliate Help*.